

The State Advisory Committee on the  
Regulation of Child Care Facilities Minutes  
Thursday, October 24, 2024  
10:30 am to 1:00 pm

**Members Present:** Tammy Compton  
Jessica Sharp  
Lisa Corning  
Chasity Lesley  
Althea Benson  
BJ Norris Long  
Felicia O’Neal  
Bonnye Hughes Peebles  
Tami Nix (arrived at approximately 11:15am)  
Lisa Flood

**QUORUM reached with 8 members, 9<sup>th</sup> committee member joined later.**

**Members Absent:** Brandy O’Neill, Edward Brashier, and Caroline Mullins

**Staff to Committee:** Cynthia Lara, Melissa Outen, Frankie Peterson, Samuel Fredricks, April McDaniel, Rebekah Burton

**Guests:** Michele Bowers, Division Director, Early Care and Education  
Princess Hodges, Assistant General Counsel  
Taron Brown Davis, General Counsel  
Laura Drew, Assistant General Counsel  
Tylisha Hickson, Central Licensing Program Coordinator  
Allyson Boone, Central Licensing Program Coordinator  
Stacie Turcotte, Child Care Licensing Supervisor, Lowcountry  
Tammy Penner, Family Child Care Quality Coach CCR&R  
Cathy Kovacs, ABC Quality Program Manager  
Lashonja Grampus, Child Care Licensing Assistant Supervisor  
Kenneth Smith, Child Care Licensing Chief Fire Marshall  
Tiffany Paschal, DSS Public Information Coordinator  
Monica Akers-Bellamy, Family Child Care Quality Coach  
Hannah Sane, SC Endeavors  
Melissa Starker, SC Endeavors  
Debbie Earwood, SC Assoc of Christian Schools/Church Childcare  
Cassandra Young-Cater, CCR&R  
Teneshia Slempa, CCR&R

The meeting was called to order at 10:28 am. Tammy Compton called the roll, welcoming all committee members and guests. The roll was taken with 8 members present.

Tammy Compton, Chair, asked if there was a recommendation to approve the minutes from the August 21, 2024 meeting. It was moved by Jessica Sharp, seconded by Chasity Lesley.

With no further questions or comments, Tammy Compton asked if all was in favor of accepting the minutes. All accepted, none opposed; so moved.

Tammy Compton, Chair, asked if there was a motion to accept the agenda for the October 24, 2024, meeting. A motion was moved by Chasity Lesley and seconded by Lisa Corning to accept the agenda for today. All in favor, none opposed; so, moved.

### **Old Business**

Tammy Compton asked Princess Hodges for an update on the proposed Licensed Center regulations. Laura Drew provided the updated and stated that the proposed Child Care Center's regulations was signed and filed on November 5, 2024, to notify the courts the need for a public hearing on November 15, 2024.

Tammy Compton then continued with the discussion of the Child Care Center's Operated by Churches or Religious Entities regulations review. Tammy opened the floor for discussion starting with section 114-522 of the regulations by indicating that the discussion regarding these regulations was on August 21 on Page 8 of the regulations with a new letter F for 114-522 Procedures.

### **114-522 Procedures**

#### **F. Reporting of changes affecting registration**

-(G) Change section F to section G. Reporting of changes affecting registration. The discussion around this was regarding some clarifications, fixing the syntax. The letter "d" was added to #1. Regarding structural damage to the building.

#### **G. Registration Renewal**

-(H) Change section G to section H. Registration renewal – No changes here.

*A motion by Bonnye Hughes Peebles to approve sections 114-522 G and H. Seconded by Jessica Sharp.*

*All in favor, none opposed, and the motion carried.*

### **114-523 Management**

#### **A. Display of Registration**

1. The "front" and back should be displayed.

A lot of discussion regarding a business license. Debbie Earwood indicated that they don't have to get a business license. Cynthia Lara asked a question regarding whether or not new church facilities have been required to get a business license, but Ms. Earwood was unaware. Bonnye Peebles read from Horry

County's zoning website and it is required. However, Cynthia Lara indicated that some counties/towns require and others may not.

(3) A motion was made by Jessica Sharp to remove #3 from A Display of Registration. Lisa Corning seconded. All in favor and the motion carried.

## **B. Capacity – No changes**

## **C. Child Abuse**

### **1. recommended getting the correct codes.**

## **D. Reporting of incidents**

*Section should match proposed child care center regulations.*

-(1) Change Back from 24 hours to “48 hours”

-(a) Remove “and”

-(b) Should read, “Accidents or injuries at the Center involving children or under the care of the child requiring professional medical treatment. Add “and”. Child or staff occurrences of communicable diseases that the Department of Public Health requires to be reported in its Exclusion List.

2 d remove “and”

2 e move it to #1 and make a new c that reads “death of a child or staff person that occurs at the center or while under the care of the center” to match the Proposed Center regulations.

2 a add a child who is missing “on or” from the premises or who is left unattended in the center or in a vehicle operated by the center...

There are no changes to “b”

There are no changes to “c”

There are no changes to “d”

“e” move to 1 c, create a whole new section – E. Death of a Child. Strikethrough “i and ii”, replace with big E.

E. Death of a Child – Match the proposed Center Regulations - There was a lot of discussion regarding this section.

-(c) Add a section C. Should read, “Death of child or staff person that occur at the center or while under the care of the center.”

### **New Section E. Death of a child**

-(i) In the event of the death of a child at the facility or while under the care of the facility, the center shall also immediately notify emergency medical personnel, the child’s parents, and law enforcement; and

-(ii) Provide information for children and parents as appropriate.

-(e) change section f to “e”

-(f) change section g to “f”

-(g) change section h to “g”

-(h) change section 3 to “h”

*Section should match proposed child care center regulations. A motion was made to add E from the Proposed Center Regulations by moving “i” and “ii” section from little “e” into Capital “E” and to realign the alphabets. Tammy Compton called for a motion, Chasity Lesley made the motion, Lisa Corning seconded. Tami Nix abstained from voting as she joined the meeting and discussion at approximately 11:15. The rest of the committee members voted in approval and the motion was carried.*

**At 11:25, the Committee took a 10 minute break and returned at 11:37. 9 Committee members were still in attendance.**

### **E. Parent access and communication**

**Everything underlined is new. Picked up from the proposed centers regulations and placed in this section. Committee was asked to review during the break.**

-(F) Change section E. to section “F. Parent access and communication”

-(3) a. change the 114-523.E.(1) to “114-523.F.(1)”

-(3) b. change the “114-523.E.(2) to “114-523.F.(2)”

-(5) Should read, “Centers shall make available the child care regulations and statutes and shall provide the regional child care licensing contact information.

*A motion by Chasity Lesley to add section F. and change “number to contact information in number 5. Seconded by BJ Norris Long. All in favor, none opposed, and the motion carried. Tami Nix abstained.*

***F. Child records***

-(G) Change section F. to section “G. Child records”

(3) Entries should be legible and signed. Leave as is

New # 4

Struck f, moved to a different section. Renumbered the rest.

#6 Emergency information for the children.

a.

b. “at least 2 individuals” contact information. A lot of discussion around this. Motion by Chasity to keep as it is, Jessica 2<sup>nd</sup>. Tami abstained.

All the changes made to a - f

-(7) Added, “Emergency information shall be updated by the parent/guardian changes occur.”

A lot of discussion around the DSS Form 2900 and emails attached. Also, information around the Child’s records should be captured in the event CPS investigation. Child Care Licensing doesn’t review the child’s records in the Faith-based facility.

*A motion by Bonnye Hughes Peebles to accept all changes. Seconded, by Lisa Corning. All in favor, none opposed, and the motion carried.*

***H. Staff Records***

*Lots of discussions regarding this section.*

*2. added substitutes*

*5. Written policies that refer to or apply to Department Licensing Regulations*

*6. Written statements signed by all staff members regarding disciplinary policies of the center.*

*Jessica Sharp made the motion to accept. Chasity Lesley seconded. All in favor, motion carried.*

*Wanted to place the sections in the same order as the proposed Licensed Center Regulations. Lisa Corning motioned, Chasity seconded, all in favor.*

***I. Confidentiality and applicable laws and regulations***

*The information was placed from the Proposed licensed Center regulation and placed them here. Asked everyone to review. The following changes to #4.*

*-(4) Should read, “change maintain a copy of to “make available” and strike through “child care”. The center shall make available section 63-13-10 et seq., Code of Laws of South Carolina, sections of the Children’s Code related to child abuse and neglect and the current regulations for registered Child Care Centers Operated by Churches or Religious Entities that will be provided by the Department.”*

*A motion by Jessica Sharp to accept all changes. Seconded, by BJ Norris Long. All in favor, none opposed, and the motion carried.*

***H. Communication***

*-(J) Change section H. to section “J. Communication”*

*A motion by Lisa Corning to accept all changes. Seconded, by Chasity Lesley. All in favor, none opposed, and the motion carried.*

***J. Communication***

*Section should match proposed child care center regulations.*

*Added #3 an internal means of communication*

*Added #4 The center shall have an electronic means of communication....*

*A motion was made by Tami Nix moved to accept and Bonnye Hughes Peebles seconded. All in favor, motion carried.*

***K. Staffing***

*Committee member, Lisa Corning left the meeting. A quorum was still present.*

*Copied and pasted the Proposed Licensed Center regulations regarding background check.to this section. Cynthia Lara mentioned a lot of work was completed already related to the background section and questioned as to whether the committee wanted to add the language of the proposed Licensed Center*

*regulations. Bonnye Peebles made a motion to add the language of the Proposed Licensed Center regulations and accept the changes to this sections and Jessica Sharp seconded. All in favor and motion passed.*

*Conversation took place regarding the center Director and educational credentials. Debbie Earwood mentioned that she didn't think that this part of the regulations should have changed in 2005. Therefore, the committee agreed to stop the discussion at this section.*

The next meeting will be November 20, 2024 (10:00 am -1:00 pm). We will continue with section K. Staffing of the Regulations for the Registration of Child Care Centers Operated by Churches or Religious Entities.

Next meeting dates:

- January 15, 2025 (10:00am to 1:00pm)
- February 12, 2025 (10:00 am to 1:00 pm)
- March 12, 2025 (10:00 am to 1:00 pm)
- April 2, 2025 (10:00 am to 1:00 pm)
- May 7, 2025 (10:00 am to 1:00 pm)

Next Meeting 11/20/2024. A motion was made by Jessica and BJ seconded. All in favor, so moved. The meeting adjourned at 1:00pm

*Tammy Compton asked for a motion to adjourn, Jessica Sharp made the motion and BJ Norris Long seconded. All in favor, none opposed, and the motion carried. The meeting adjourned at 1:00 pm.*