

Application for Certificate of Temporary Operation of a Child Care

SC DSS Early Care and Education Child Care Licensing

Please fill all areas of the application. Incomplete Applications will be returned, this may delay the approval process.

Applications can be sent to ccltempoperations@dss.sc.gov for processing.

Name of the Organization: _____ Site Manager/Director: _____

Physical Address of Proposed Site: _____

City: _____ State: SC Zip: _____

Phone Number: (____) _____ - _____ Email Address: _____

Do you currently have a CCL License/Approval/Registration? Yes No If Yes, Permit Number: _____

Do you currently participate in the ABC Quality Program? Yes No If Yes, Quality Level: _____

Do you care for Preschool age children (Ages 0-4 years) at this location? Yes No

If yes, please contact Child Care Licensing at (803) 898-9020.

Will you be providing meals during operation hours? Yes No

Will you be transporting children? Yes No If yes, permission slips must be kept on file.

Is the Site Manager/Director 21 years of age or older? Yes No

Are all staff 18 years of age or older? Yes No

Has a Fire/Health inspection been completed within the past 2 years for the proposed location? Yes No

If yes, Date of Last Inspection: _____

Number of Children requested for care (Age 5 and up only): _____

Number of Staff: _____

Number of available bathrooms: _____

To complete the application, you will need to provide the following. Necessary forms and documents can be found [here](#).

- List of staff
- Plan of daily events
- If applicable, Copies of CPR/1st aid
- Pictures of bathrooms, Area of Care for children, and (if providing meals) the kitchen.
- Central Registry Check (DSS Form 2924) for all staff
- SLED Catch Results on all staff/persons working in the facility

I certify that the information entered in this application is correct and that to complete the application further documentation, separate from this application form, will need to be submitted to Child Care Licensing.

Signature of Site Operator/Director

Date