

**SC 15-Hour Health and Safety Pre-Service Certificate**

**Frequently Asked Questions**

Effective August 1, 2018

**1) Why are we being required to take specific health and safety training?**

On November 19, 2014, the federal Child Care and Development Block Grant (CCDBG) Act of 2014 was signed into law. The law reauthorized the Child Care and Development Fund (CCDF) program and made expansive changes to protect the health and safety of children in child care, promote continuity of access to vouchers for low-income families, better inform parents and the general public about the child care choices available to them, and improve the overall quality of child care and afterschool programs.

As part of this law, States must have pre-service training requirements for new hires in child care within the first 90 days of hire and ongoing minimum health and safety training requirements in place for current child care providers that serve children receiving CCDF assistance (vouchers). Training must cover the following topics:

Prevention and control of infectious diseases	Building and physical premises safety	Precautions in transporting children
SIDS and use of safe sleep practices	Prevention of shaken baby syndrome & abusive head trauma	First-aid and CPR
Administration of medication	Emergency preparedness & response planning	Nutrition and physical activity
Prevention/response to food allergies	Storage of hazardous materials & bio-contaminants	(Reference: Sec. 658E(c)(2)(I)(i))

**2) Who is required to take the training?**

**All** child care providers (administrators and teachers) enrolled in ABC Quality/SC Voucher to serve eligible CCDF Children must complete the training. Alternatives include the SC Health and Safety Pre-Service Course – HS Certificate, the ECD 101 course offered by a South Carolina technical college,

or the new SC 15-Hour Health and Safety Pre-Service Certificate.

### **3) How much does the training cost?**

The SC Department of Social Services Division of Early Care and Education is pleased to offer the required online coursework for the 15-Hour Certificate at no cost to providers. CPR and first aid is also offered to all ABC Quality enrolled providers at no cost.

### **4) When do I need to have the training completed?**

If you are a new employee hired August 1, 2018 or after in a child care program that is enrolled in ABC Quality you must complete all required training within 90 days of your hire date.

### **5) How do I access the training?**

Simply go to <http://scchildcare.org> and click on the SC 15-Hour Health and Safety Pre-Service Certificate Link.

### **6) I am a director. Will this count towards my 20 hours of annual training?**

Yes. You will need 5 additional hours in the topic area of Program Administration to meet the annual training requirements.

### **7) I am a caregiver. Will this count towards my 15 hours of annual training?**

Yes. Completion of the SC 15-Hour Health and Safety Pre-Service Certificate completes your annual training requirement for child care licensing for one year.

### **8) Will I have to complete this pre-service training every year?**

No, the federal law requires all providers and caregivers to get a certain amount of pre-service hours to ensure the health and safety of children in a child care setting. You are only required to take this basic training once.

NOTE: If you have taken ECD 101 at a SC technical college or completed the 27-hour SC Health and Safety Pre-Service – HS Certificate you DO NOT need to complete the SC 15-Hour Health and Safety Pre-Service Certificate.

### **9) Do I have to take all of the classes offered?**

Yes, you must complete all 15 hours of the SC 15-Hour Health and Safety Pre-Service Certificate and complete the evaluation survey to earn the Certificate. The Certificate is offered online and is free of charge. Infant/Child CPR and pediatric first aid are required in addition to the SC 15-Hour Health and Safety

Pre-service Certificate. PROVIDERS ENROLLED IN ABC QUALITY ARE ELIGIBLE TO RECEIVE THIS TRAINING FREE OF CHARGE THROUGH THE NATIONAL SAFETY COUNCIL AT 1-800-733-6185.

**10) Once I receive the SC 15-Hour Health and Safety Pre-Service Certificate, will it count for other places I may work in the future?**

Yes, you only have to earn the SC 15-Hour Health and Safety Pre-service Certificate one time. The online training is offered free of charge. Documentation of your training is included on your official DSS training transcript.

**11) Is the First Aid and CPR Class offered online?**

No. Online training is not accepted for credit. Providers are required to take both courses in person and to be recertified based on the course requirements. Please contact Kristin Stevens at the National Safety Council (1-800-733-6185 or [kstevens@scnsc.org](mailto:kstevens@scnsc.org)) for enrollment information.

**12) What if I don't have access to a computer for the online training?**

You will be able to access the online training through your smartphone or tablet (iPad, Kindle Fire). You can also check with your local library for computer access. Another choice is to apply for a scholarship through T.E.A.C.H. and take the course ECD 101 at a South Carolina technical college.

**13) If I have taken ECD 101 at a South Carolina technical college, will that count for the pre-service training?**

Yes, all of the pre-service topics **except** CPR and First Aid are covered in ECD 101.

**14) If I have the 60-hour ABC Credential, will that count for the pre-service training?**

No, it will not count for the required pre-service training.

**15) Will you accept online training taken from other companies on the pre-service subjects?**

No. In order for us to guarantee that all providers have received the same information we require that all courses be taken via the free online training website provided in partnership with ProSolutions Training.

**16) If I am enrolled in ABC Quality but currently don't have any voucher children, do I still have to meet the pre-service training requirement?**

Yes.

### 17) How do I register to take the pre-service course?

Simply go to <http://scchildcare.org> and click on the Health and Safety Training Link. Click on the class you want to take and you'll be asked for some basic information. Then you're ready to begin! Remember that you cannot share a training account with anyone else and your account must be created with your personal email; each person must register individually so that personalized certificates can be generated just for you.

### 18) How much time does it take to complete the course?

The course is 15 hours in total. Most classes are one hour long; some are two hours. You can go at your own pace, so take your time and make sure you've mastered the materials. You can also stop the class and come back later to the slide you viewed last, so you don't need to finish a class in one sitting if you are interrupted.

### 19) How do I complete the course?

Each class has three components: a pre-test to help gauge what you already know about the topic, a clear, attractive course presentation to teach you more, and a post-test to ensure that you have mastered the course material:

1. Complete the pre-test (which is required but not graded)
2. Read the class presentation whenever you're ready (you can stop and restart, if necessary)
3. Take the post-test and show us what you've learned! There will be one evaluation at the end of the 15 hours.

When you successfully complete the 15 hours of classes, the last post-test and your evaluation, you will have access to a personalized certificate showing that you completed fifteen hours of state-approved training and earned 1.5 CEUs. It's just that simple!

**Note:** If a satisfactory score of 80% or more is not achieved on the first post-test attempt, you may make one additional attempt to pass the post-test; then you must repeat the class to access two additional test attempts. After four failing scores on the post-test for a single class, you may contact a ProSolutions Training customer service representative and request a course reset.

### 20) What equipment do I need? Must I have internet access?

All training classes, tests, and certificates are delivered online and require internet access. To view the courses, you will need an Internet browser (such as Google's Chrome, Microsoft Edge or Firefox) and a copy of Adobe

Reader. The courses have been designed to work well regardless of your connection speed. You will need the program "Adobe Acrobat Reader" on your computer to view the pre-test and some resources. If you do not have this program installed on your computer, you can download a free copy from [www.adobe.com/reader](http://www.adobe.com/reader). You will also need a printer for the certificate and any resources you need.

### **21) Is this course accepted to meet training requirements for my professional development?**

Yes. The course has been reviewed and will be documented on individual official DSS training transcripts.

### **22) Do you keep an online record of my courses?**

Yes! You will have your own transcript with ProSolutions Training and, with your DSS Student ID number in your account, all of your completed courses will be reported to SC CCCCD and will appear on your official DSS training transcript.

### **23) How do I print the resources and certificates?**

The certificates and resources are PDF files, which can be read and opened by any computer that has [Adobe Reader](#) installed. If this program is already installed on your computer, simply click on the link to the document and it will open in another window where you can print out a copy.

If you need to install Adobe Reader, there is a free copy available for download at [www.adobe.com/reader](http://www.adobe.com/reader).

### **24) How do I view the Course Materials?**

The ProSolutions Training courses are set up to run in an internet browser, which would be something like [Microsoft Edge](#), [Firefox](#), or Google's [Chrome](#). We also encourage you to keep your browser up-to-date by upgrading, for the best possible experience on the web site.

### **25) Navigating the Course**

Each course is designed as a series of screens that you can read at your own pace. To move to the next screen, click on the right arrow at the bottom of the screen. To return to a screen you've already seen, click on the left arrow at the bottom of the screen. If the right arrow does not appear on a course slide, that page requires you to do something – answer a question, complete a game, or type a response. If you have to stop for any reason, you will be able to return to the point in the course where you stopped after you return to the site and log in.

### **26) Checkpoint Quizzes**

Some screens contain Learning Application questions with multiple answers. Click on your chosen answer to see if you are right! If you have selected the right answer, you can move to the next screen by clicking on the arrow at the bottom of the screen. If not, read the review text, and select another answer.

You will not be able to continue with the class until you have correctly answered the question, but don't worry: there's no time limit and your answers are not graded. If you really get stuck, remember that you can go back to re-read earlier screens by clicking on the left arrow at the bottom of the screen. Then use the right arrow to return to the quiz screen.

## **27) Viewing the Resources**

Many of the courses include materials we think you might find useful. These Resources are free and reinforce what you learn in the course or may be useful in your classroom. From the main page of any course, click on "Resources" link at the bottom of the course screen to reach the Resources page. You can view the resources on your screen or save copies of the files to your computer.

## **28) Will the training courses be offered in any other languages?**

Yes. The training courses are offered in English and Spanish.

## **29) Who can I call for help?**

ProSolutions Training staff can answer questions about the online courses. Support is available 8:30 AM - 5:30 PM EST Mondays - Fridays. Call 770.642.6939 or 1.800.939.9694 or [support@prosolutionstraining.com](mailto:support@prosolutionstraining.com).