SOUTH CAROLINA DEPARTMENT OF SOCIAL SERVICES
CHILD CARE LICENSING ORIGINAL & RENEWAL INSPECTION CHECKLIST

Type of Inspection: ☐ **Provisional Evaluation** ☐ **Full Evaluation** ☑ **Renewal**

Facility Name: Highland Park Weekday Children's Ministry
Physical Address: 1300 Second Loop Road, FLORENCE, SC 29505
Center Director/Owner: Denise Lynn Pinkerman
Designee (*when director is absent*): N A

Change in Owner/Director? ☐ Yes ☑ No If yes, Name: _____
Maximum number of children: 169
Building 1: 31 Building 2: _____ Building 3: _____
Maximum number of infants: 31 ☐ 24 ☑ 30 month ☐ I-4

Date of Inspection: 7/31/26 Time of Inspection: 9:30AM
ARL/APP ID #: 22620 ☑ Licensed ☐ Registered
☑ Center ☐ Faith Based ☐ GCCH ☐ FCCH ☐ School/CDEP
Hours of Operation: M- 7:30AM- 5:30PM T- 7:30AM- 5:30PM W- 7:30AM- 5:30PM Th- 7:30AM- 5:30PM F- 7:30AM- 5:30PM
Overnight Care? ☐ Yes ☑ No
Any change in contact info (Phone, E-mail, Fax)? ☐ Yes ☑ No
Telephone: 843-662-1242 (Operable landline)

Clear Fire Report ☐ Yes ☐ No ☐ NA Date cleared _____

Physical Site	CENTER	FAITH BASED	GCCH	FCCH	C	N	N/A
The Approval/ License/ Registration is displayed in public view.	114-503 A.1	114-523 A.1	114-513 A.1	R.114-531 C.3 L. 114-531 F.5	☑	☐	☐
Daily menu dated and posted in conspicuous location in public view.	114-508 A.1	114-528 A.1	114-518 A.1	SS III. D.1.(c)	☐	☐	☑
Building has proper ventilation to include kitchen and bathrooms.	114-507 A.2	114-527 A.2	114-517 A.2	114-535 A .1(b)	☑	☐	☐
Tobacco free facility	114-505 A.3	114-525 A.2	114-517 A.2	114-534 A.2 (c)	☑	☐	☐
Decals on all glass doors, placed at eye level of children.	114-507 A.3	114-527 A.3	114-517 A.3	114-535 C.5	☐	☐	☑
Adequate lighting for rooms, hallway, bathrooms and fire escapes.	114-507 A.4	114-527 A.4	114-517 A.4(a)	114-535 A.1 (b)	☑	☐	☐
Ceiling, floors, windows, doors and rugs properly secured.	114-507 A.5(d)	114-527 A.5(d)	114-517 A.5(d)	114-535 A.1 (a)	☑	☐	☐
No strangulation, choking or suffocation hazards.	114-507 A.5(g)	114-527 A.5(g)	114-517 A.5(h)		☑	☐	☐
Electrical outlets securely covered and inaccessible to children.	114-507 A.11(c)	114-527 A.11(c)	114-517 A.11(c)	114-535 A.1(e)	☑	☐	☐
Temperature in building between 68 and 80 degrees ◦F.	114-507 A.7(a)	114-527 A.7	114-517 A. 7(a)	114-534 E.1	☑	☐	☐
Facility has hot and cold water.	114-507 A.6(b)	114-527 A.6(b)	114-517 A.6(b)	SS IV. B.2 (a-b)	☑	☐	☐
Trash in restroom and classroom kept in plastic lined container.	114-507A.8(f)	114-527 A.8(f)	114-517 A.8(f)		☑	☐	☐
Facility free from pest problems (insects, rodents, etc.).	114-507 A.8(b)	114-527 A.8(b)	114-517 A.8(b)	SS IV. B.1.(c)	☑	☐	☐
Furniture, toys & equipment are clean and free from hazards.	114-507 C.1	114-527 C.1	114-517 C.1	114-535 2 (a)	☑	☐	☐
Furniture, toys & equipment meet standards of the CPSC.	114-507 C.2	114-527 C.2	114-517 C.2	114-535 2 (e)	☑	☐	☐
Bathroom completely enclosed. Private toilet use by preschool & up.	114-507 A.12	114-527 A.12		114-534 I.1	☑	☐	☐
Child size toilets & sinks (has seat adapter and sturdy steps).	114-507 A.12(e)	114-527 A.12(e)	114-517 A.12(e)	114-534 I.2	☑	☐	☐
Soap and disposable towels provided at each sink.	114-507 A.12(i)	114-527 A.12(i)	114-517 A.12(g)	114-534 I.3	☑	☐	☐
Cots or mats labeled with child's name for use only by that child.	114-507 D.2	114-527 D.2	114-517 D.2	SS IV.5 (a)1	☑	☐	☐
Cots and mats stored so that the side child lies on does not touch floor.	114-507 D.6	114-527 D.6	114-517 D.6	SS IV.5 (a)1-2	☑	☐	☐
Poisons/harmful agents locked, labeled and stored properly.	114-507 E.1	114-527 E.1	114-517 E.1	114-535 D.3	☑	☐	☐
Only healthy pets/animals permitted. (Vaccination records up-to-date)	114-507 E.4	114-527 E.4	114-517 E.4	114-535 A.3	☐	☐	☑
Ratio chart prominently posted in each classroom.	114-504 B.1	114-524 B.1			☑	☐	☐
Emergency phone numbers posted (police, fire and poison control).	114-503 J.2	114-523 G.2	114-513 J.2	114-534 F.3	☑	☐	☐
Internal means of communication among staff.	114-503 J.3				☑	☐	☐
Parents have free & full access.	114- 503 F.1		114-513 F.1	114-532 D.1	☑	☐	☐
If overnight care is provided, requirements have been met.	114-509 C	114-529 C	114-519 C	114-533 F.1	☐	☐	☑
Age appropriate radio, TV, VCR and DVD for children use.	114-506 A.7		114-516 A.7		☑	☐	☐
Staff files are in compliance to include required training hours.	114-503 H(1-7)	114-523 H (1-7)	114-513 H (1-7)	R. 114-531 B.3(e); L.114-531 E. 8	☐	☑	☐

C= Compliant with Regulation, N = Noncompliant with Regulation, N/A = Not Applicable

No violations noted at time of visit. ☐

Signature of Director/Operator/Designee: _____ Date 7/31/2026 ☐ Refused to Sign

Signature of Child Care Licensing Specialist: _____ Date 7/31/2026

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Health, Sanitation & Safety	CENTER	FAITH BASED	GCCH	FCCH	C	N	N/A
Medicine in original container, protective cap, with child's name.	114-505 D.2(a)	114-525 D.2(a)	114-515 D.2(a)	114-532 E	☐	☐	☑
Medicine stored in separate locked container properly.	114-505 D.2(b)	114-525 D.2(b)	114-515 D.2(b)	114-532 E	☐	☐	☑
Expired medicine returned to parent or disposed of safely.	114-505 D.2(c)	114-525 D.2(c)	114-515 D.2(c)	114-532 E. 2(c)	☐	☐	☑
Written medication log reviewed.	114-505 D.3(a)	114-525 D.3(a)	114-515 D.3 (a)	114-532 E. 6	☐	☐	☑
First aid kit supplies available and inaccessible to children.	114-505 E.1	114-525 E.1	114-515 E.1	114-534 G. 2(b)	☑	☐	☐
Children's faces and hands are clean.	114-505 B.1; G.4	114-525 B.1	114-515 B.1	114-534 C. 2	☑	☐	☐
Proper handwashing practices were observed.	114-505 G.4	114-525 G.4	114-515 G.4	114-534 B. 2	☐	☐	☑
Toys/equipment that child place in mouth washed & sanitized.	114-505 B.2	114-525 B.2	114-515 B.2	114-535 A.2	☑	☐	☐

Transportation	CENTER	FAITH BASED	GCCH	FCCH	C	N	N/A
If facility transports, written plans and consent by parents reviewed.	114-505 I.1(i)	114-525 I.1(i)	114-515 I.1(f)	114-532 F.3(d)	☑	☐	☐
Type of vehicle: ☑ Bus ☐ 12 van or SUV passengers or less (15 passenger van prohibited – School Bus safety standards)	56-5-195. Jacob's Law	56-5-195. Jacob's Law	56-5-195. Jacob's Law	56-5-195. Jacob's Law	☑	☐	☐
Vehicle safe and in good condition.	114-505 I.1(c)	114-525 I.1(c)	114-515 I.1(b)	63-13-840 A.1	☑		☐
Checklist on unloading/loading of children.	114-505 I.2(d)	114-525 I.2(d)			☑	☐	☐
First Aid supplies and emergency information on children in vehicle.	114-505 I.1(g)	114-525 I.1(g)			☑	☐	☐
Driver's (valid) driver's licensed reviewed.	114-505 I.1(f)	114-525 I.1(f)	114-515 I.1(d)	63-13-840 A.1	☑	☐	☐

Kitchen & Meal Requirements	CENTER	FAITH BASED	GCCH	FCCH	C	N	N/A
Method meals will be provided ☐ Facility ☑ Parents ☐ Caterer ☐ School ☐ Other_____ *Public school kitchens and some churches (where food is served to the public) are inspected by DHEC					☑	☐	☐
Meal & snack meet USDA guidelines.	114-508 A.1(b)	114-528 A.1(b)	114-518 A.1(b)	SS III. D (1)	☑	☐	☐
Food & beverages available for children who did not bring a meal.	114-508 A.8	114-528 A.8	114-518 A.5		☑	☐	☐
Adequate lighting at food preparation, utensil, and hand-washing area	114-507 A.4(b)	114-527A.4(b)	114-517A.4(b)	114-535 A.1(b)	☑	☐	☐
Food labeled and properly stored to protect from contamination.	114-508 D.1	114-528 D.1	114-518 D.1	114-536 B.1	☑	☐	☐
Refrigerator unit with thermometers placed in warmest area.	114-508 D.2-3	114-528 D.2-3	114-518 D.2-3	114-536 B.1	☐	☐	☑
Clean, wholesome, unspoiled properly labeled food.	114-508 A.4	114-528 A.4	114-518 A.4	114-536 A. 4	☑	☐	☐
Proper hair restraint used and outer wear is clean.	114-508 B.5	114-528 B.5	114-518 B.5		☐	☐	☑
Trash in kitchen kept in closed, plastic lined receptacles.	114-507 A.8(e)	114-527 A.8(e)	114-517 A.8(e)		☑	☐	☐
Manual dishwashing has 3 compartment sink & test strips for testing.	114-507 E.7-9	114-528 E.7-9			☐	☐	☑
Separate sink for handwashing only.	114-508 B.1	114-528 B.1			☐	☐	☑
Sanitary soap and disposable towels observed.	114-508 B.2	114-528 B.2	114-518 B.2	114-534 I.3	☐	☐	☑
All cleaning and poisonous items stored away from food.	114-508 D.8	114-528 D.8	114-518 D.8	114-535 D. 4	☑	☐	☐
Food preparation sink separated from mop/cleaning supplies.	114-507 A.5(e)	114-527 A.5(e)	114-517 A.5(e)		☐	☐	☑
Easily breakable dinnerware are not used.	114-508 C.2	114-528 C.2	114-518 C.2		☐	☐	☑
Microwaves & other hazardous items inaccessible to children.	114-507 A.5(b)	114-527 A.5(b)	114-517 A.5(b)	114-535 D.2	☐	☐	☑
Round foods (i.e. popcorn, meatballs) are served only to children 4yrs & older, unless properly cut.	114-508 A(3)	114-528 A.3	114-518 A.3	114-536 C.2 (a)	☑	☐	☐

Supervision	CENTER	FAITH BASED	GCCH	FCCH	C	N	N/A
Adequate supervision throughout facility.	114-504 A(1-2)	114-524 A(1)	114-514 A(1)	114-530 A.25	☐	☑	☐
Facility following tracking of children procedures.	114-504 A(3)	114-524 A(2)			☑	☐	☐
Ratio adequate in all classrooms and on playground.	114-504 B(1)	114-524 B(2)	114-514 A(2)	114-533 C.1	☐	☑	☐

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Infant Care	CENTER	FAITH BASED	GCCH	FCCH	C	N	N/A
Infants in designated rooms.	114-505 H.1	114-525 H.1	114-515 H.1		☐	☐	☑
Diaper changing area adjacent hand-washing sink.	114-504 F.1	114-525 F.1			☐	☐	☑
Diaper changing area in clear view and not used for any other purpose.	114-504 F.2,9	114-525 F.2			☐	☐	☑
Diapering surface sanitized, seamless and waterproof.	114-505 F.4-7	114-525 F.4-7	114-515 F.2	114-534 H.1	☐	☐	☑
Diaper area trash container closed, hands free and lined.	114-507 A.8(d)	114-527A.8(d)	114-517 A.8(d)	114-534 H.3	☐	☐	☑
Proper diaper diapering practices were observed	114-505 F.(1-16)	114-525 F.(1-16)	114-515 F.(1-7)	114-534 H.(1-4)	☐	☐	☑
Disposable items kept in labeled, closed, hands- free, plastic liner.	114-505 F.12	114-525 F.12	114-515 F.5	114-534 H.3	☐	☐	☑
Cribs meet standards labeled with child's name (certificate reviewed).	114-507 D.1	114-527 D.1	114-517 D.1	114-537 A.2	☐	☐	☑
Cribs 3 feet apart. Pre-installed clear barriers 2 feet apart.	114-509 A.5(c)	114-529 A.3(c)			☐	☐	☑
Age appropriate toys and materials available.	114-507 C.3	114-527 C.3	114-517 C.3	SS III C. 5	☐	☐	☑
Information (i.e. diaper changing log, feeding log, activities) available.	114-509 A.2(c)		114-519 A.2(c)		☐	☐	☑
Infants placed on their backs to sleep.	114-509 A.5(a)	114-529 A.3(a)	114-519 A.5(a)	114-537 A.1	☐	☐	☑
Cups/bottles labeled and used only by that child.	114-509 A.3(a)	114-529 A.1(a)	114-519 A.3(a)		☐	☐	☑
Infants are held while feeding/drinking (No bottles propped or in crib).	114-509 A.3(c)	114-529 A.1(c)	114-519 A.3(c)	114-537 B.1	☐	☐	☑
Bottle food ready to feed, identified and packaged for single use.	114-509 A.3(f)	114-529 A.1(f)	114-519 A.3(f)		☐	☐	☑
Breast milk/formula dated, labeled (child's name) & refrigerated.	114-509 A.3(i)	114-529 A.1(i)	114-519 A.3(i)	114-537 B.4	☐	☐	☑
Food for infants cut in pieces one-quarter inch or less.	114-509 A.3(j)	114-529 A.1(j)	114-519 A.3(k)		☐	☐	☑
Food for toddlers cut pieces one-half inch or less.	114-509 A.3(k)	114-529 A.1(k)	114-519 A.3(k)		☐	☐	☑
Feeding chairs are sturdy with T-shape straps, and in good repair.	114-509 A.4	114-529 A.2	114-519 A.4	114-537 C.1	☐	☐	☑
Placement of sleeping equipment easily accessible to staff.	114-507 D.4	114-527 D.4	114-517 D.4	114-535 B.3	☐	☐	☑
Children are periodically removed from crib, swing or feeding chair.	114-509 A.1(a)	114-529 A.2(d)	114-519 A.1(a)	114-537 C.3 and A.7	☐	☐	☑
Protective areas available for children to crawl and explore.	114-509 A.6(a)	114-529 A.4(b)	114-519 A.6(a)	114-537 A.1(c)	☐	☐	☑

Playground & Surrounding Site	CENTER	FAITH BASED	GCCH	FCCH	C	N	N/A
All ages daily schedule includes outside play, weather permitting.	114-506 A.8		114-516 A.8	114-533 E. 1-3	☑	☐	☐
Playground and walkway free from hazards (i.e. litter & leaves).	114-507 C.1-2	114-527 B.2-3	114-517 B.1-2	114-535 C. 1	☑	☐	☐
Restricted area fenced/safety barriers at least 4ft high in good repair.	114-507 B(4)	114-527 B.4	114-517 B.3	114-535 C.2	☑	☐	☐
Stationary equipment firmly anchored with cushioning material.	114-507 B.7	114-527 C.6	114-517 C.7	SS IV A.3 (b)	☑	☐	☐
Swings soft, flexible seats, free of pinch points and in a safe place.	114-507 B.8	114-527 C.7	114-517 C.8		☑	☐	☐
Sandboxes securely covered when not in use and constructed drain.	114-507 C.7	114-527 C.13	114-517 C.14		☐	☐	☑
Outdoor metal equipment located in the shade.	114-507 B.11	114-527 C.10	114-517 C.11		☑	☐	☐
Play equipment arranged to see children and size appropriate.	114-507 C.12-13	114-527 C.12	114-517 B.12		☑	☐	☐
Trash receptacles outside facility are watertight with firm fitting lids.	114-507 A.8(g)	114-527 A.8(g)	114-517 A.8(g)		☑	☐	☐
Furniture, toys & equipment meets CPSC standards.	114-507 C.2	114-527 C.2	114-517 C.2		☑	☐	☐
Furniture, toys & equipment developmentally and size appropriate.	11-507 C.3	114-527 C.3	114-517 C.3		☑	☐	☐
Children are taken to park or in shifts if outdoor space is inadequate.	114-507 B.1	114-527 B.1		SS III C. 4 (b)	☐	☐	☑
Pesticides/other methods used to prevent insects/rodent.	114-507 A.8(b)	114-527 A.8(b)	114-517 A.8(b)	SS IV B. (c)	☑	☐	☐
Designated area for smoking away from facility.	114-505 A.3	114-525 A.3	114-517 A.2	114-534 A.2(c)	☐	☐	☑
Written plan to account for children while outside.	114-504 A.3	114-524 A.2			☑	☐	☐
Playground equipment and toys must indicate commercial use only							

Division of Early Care and Education

Deficiency Correction

NAME OF PROVIDER/OPERATOR: Highland Park Weekday Children's Ministry

PERMIT # 22620

Deficiency Cited	Corrective Action Needed	Expected Date of Correction
2 bus seats had holes due to the stitching coming apart.	Provider will ensure bus seats are fixed and maintained at all times.	**8/31/2026**
Education not on file for 2 staff members.	Provider will ensure staff have proper education documentation on file before starting.	**8/31/2026**
Required training hours were not completed in the required years.	Provider will ensure all required training hours are completed on time.	**8/31/2026**
Signed policies/authorizations were missing for multiple children and staff.	Provider will ensure all staff and parents sign policies/authorizations before starting at the center.	**8/31/2026**
Staff missing required medical documentation.	Provider will ensure all staff have required medical documentation at all times.	**8/31/2026**

Providers/Operators are required by regulations and statutes to be in compliance at all time.

Licensing Specialist :Kalyn Tyler Date: 7/31/2026