

South Carolina Department of Social Services
Office of Child Care Licensing

INSPECTION VISIT FORM FOR REGISTERED FAITH BASED CHILD CARE CENTERS

Facility Name: Oakbrook Preparatory School

Date of Inspection: 2-5-25 Time of Inspection: 9:45am

Permit #: 24133

Type of Inspection: ☒ Annual ☐ Complaint ☐ Follow Up (original inspection date _____)

Reason for Follow up: ☐ pending deficiencies ☐ self-report

Address: 190 Lincoln School Rd., SPARTANBURG, SC 29301

Hours of Operation: Single Shift

Telephone #: 864-587-2060

Any changes in contact info (Phone/Email/Fax)? ☐ Yes ☒ No

Overnight Care? ☐ Yes ☒ No

Center Director/Designee: Vickie Bolduc

Change in Ownership or Director? ☐ Yes ☒ No

If yes, Name: _____

Maximum number of children: 140

Building 1: _____ Building 2: _____ Building 3: _____

Maximum number of infants: 0

☐ 24 months ☐ 30 months ☐ I-4 facility Infants are in designated rooms? ☐ Yes ☐ No ☒ N/A

Items posted in public view: ☒ Registration ☒ Menu ☒ Ratio Chart (All classroom) Does facility transport children? ☒ Yes ☐ No

MANAGEMENT 114-523

APPLICATION OF STAFF:CHILD RATIOS 114-524

| | C | N | N/A | | C | N | N/A |
|--|-------------------------------------|--------------------------|--------------------------|---|-------------------------------------|-------------------------------------|--------------------------|
| Staff files are in compliance F(1-4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Adequate supervision throughout the facility A(1) (a-b) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Are training hours up-to-date? F(3)(a-b) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Facility following tracking of children procedures A(2) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| At least 1 person with CPR & 1st Aid on the premises H(5)(f) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Ratios adequate in all classrooms and on playground B & C | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

HEALTH, SANITATION & SAFETY 114-525

| | C | N | N/A | | C | N | N/A |
|---|-------------------------------------|--------------------------|--------------------------|---|--------------------------|--------------------------|-------------------------------------|
| Children's faces/hands are clean B(1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proper diaper diapering practices were observed F(1-16) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Medicine & harmful items labeled and stored properly D(2) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Proper handwashing practices were observed G(4) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| First Aid kit in facility and in vehicle if transport E(1), I(1)(g) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Smoking permitted only in designated area A(3) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

PHYSICAL SITE 114-527

| | C | N | N/A | | C | N | N/A |
|---|-------------------------------------|--------------------------|--------------------------|--|-------------------------------------|--------------------------|-------------------------------------|
| BUILDING | | | | PLAYGROUND | | | |
| Ventilation and lighting sufficient A(2)(a-d),(4)(a-c) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Outdoor space free of glass, paper & other litter B(2) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ceiling, floors, windows, doors free from hazards A(5)(d) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fencing/safety barriers 4ft in height, in good repair B(4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| No strangulation/choking/suffocation hazards A(5)(g)(i-iii) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Playground equipment safe & firmly anchored C (6) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Building(s) temp between 68-80 °F A(7) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Adequate cushioning material; at least 6ft. fall zone C(8) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Facility free from pest problems (Insects, rodents) A(8)(b-c) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | RESTING | C | N | N/A |
| Garbage kept properly in plastic lined receptacles A(8)(d-i) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Cribs meet federal standards (reviewed certificate) D(1) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Electrical outlets are securely covered A(11)(c) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Cots, beds, mats, & cribs labeled for each child D(2) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sink area has hot & cold water A(12)(d) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Pack & plays not used for sleeping D(1-2) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Soap and towels in restrooms A(12)(i) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | TRANSPORTATION 114-525 I | | | |
| Furniture, toys & equipment are clean and in good repair C(1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vehicle has proper safety restraints and in good repair I(1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Furniture, toys & equipment meets CPSC standards C(2) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Checklist for loading/unloading children reviewed. I(2)(d) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

MEAL REQUIREMENTS 114-528

| | C | N | N/A | | C | N | N/A |
|---|-------------------------------------|--------------------------|--------------------------|---|-------------------------------------|--------------------------|--------------------------|
| Meals and snacks in compliance with USDA A(1)(b) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Round, firm foods are not given to children under 4y/o, unless properly cut to prevent choking risk. A(3) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Clean, wholesome, unspoiled properly labeled food A(4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Food labeled, stored and handled properly D(1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Food preparers have proper hair restraints B(5) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Cleaning & poisonous items stored away from food D(8) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Refrigerators have thermometers(Temp under 45°F) D(2-3) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |

INFANT CARE 114-529

| | C | N | N/A |
|---|--------------------------|--------------------------|-------------------------------------|
| Cups and bottles labeled with child's name & used only by that child A(1)(a) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| No bottles propped or given in cribs or on mats A(1)(c) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Breast milk is not heated in the microwave. If microwave is used to heat formula/beverages, parents are notified in writing A(1)(d) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Food for toddlers cut in pieces 1/2 inch or less. A(1)(k) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Food for infants cut in pieces 1/4 inch or less. A(1)(j) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Infants are placed on their backs to sleep, unless Doctor's note is provided. A(3)(a) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

C = Compliant with Regulation - N = Noncompliant with Regulation

No violations noted at the time of visit ☐

Signature of Director/Operator/Designee: Vickie Bolduc

Date: 2/5/25

☐ Refused to sign

Signature of Child Care Licensing Specialist: Alex Leggett

Date: 2/5/25

Division of Early Care and Education**Deficiency Correction**NAME OF PROVIDER/OPERATOR Oakbrook Preparatory SchoolPERMIT # 24133

| Deficiency Cited | Corrective Action Needed | Expected Date of Correction |
|--|---|-----------------------------|
| lack of supervision due to unqualified caregiver | director will put qualified caregiver in the classroom | 2/5/2025 |
| out of ratio in K3 room due to unqualified caregiver | director will put qualified caregiver in classroom | 2/5/2025 |
| background checks need to be completed | director will fill out required paperwork for caregiver | 2/5/2025 |
| | | |
| | | |
| | | |

Providers/Operators are required by regulations and statutes to be in compliance at all time.

Licensing Specialist



Date

2/7/25