

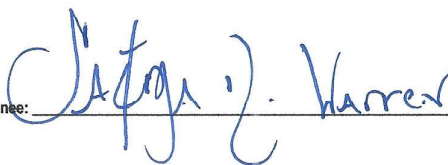
N/O = Not Observed during visit, C = Compliant with requirement, N – Noncompliance with requirement, N/A = Non- Applicable, COS – Corrected on-site													
ELIGIBILITY CONTINUED													
Additional Eligibility		N/O	C	N	N/A	COS							
4.1.6	The program has a phone with a number that is registered with 411		X										
ADDITIONAL REQUIREMENTS 5.0													
Annual Training - (N/A only for new enrollments)		N/O	C	N	N/A	COS	Meals		<input type="checkbox"/> prepared on-site	C	N	N/A	COS
5.1.a	School-Age Supervisor has 20 hours of training annually, 1BBP & 2 H&S		X						<input checked="" type="checkbox"/> Meals by Vendor/school				
5.1.b	Teachers have 15 hours of training annually, 1BBP & 2 H&S		X						<input type="checkbox"/> Meals/snacks brought by parent				
Reporting Requirements							5.2.a	Meals/snacks meet USDA Guidelines			X		
5.3	Program reported a serious injury/death of a child during the previous federal program year (October 1 – September 30)				X		5.2.b	Center has small supply of nutritional food/beverages for Children whose parents fail to bring				X	
HISTORY OF COMPLIANCE 7.0													
Ratio and Group Size		N/O	C	N	N/A	COS	Supervision		C	N	N/A	COS	
7.2.1.a	Ratios met in all classes/groups of children			X			7.2.2.e-f	Two staff members on-site at all times, including the Site Supervisor/Director or Designee			X		
7.2.1.b	If swimming provided, water safety ratios are met	X					7.2.4	Children are supervised by qualified staff at all times			X		
7.2.1.d	Group size met in all classes/groups of children		X										
Tracking		N/O	C	N	N/A	COS	Swimming		<input type="checkbox"/> Program does not provide	C	N	N/A	COS
7.2.2.h	Program follows tracking procedures		X				7.2.1.c	Lifeguard is certified			X		
Transportation		N/O	C	N	N/A	COS	Transportation Continued....		C	N	N/A	COS	
7.2.5.a	Child:staff ratios met during transport		X				7.2.5.g	Children are tracked entering/exiting the vehicle	X				
7.2.5.b	Program has written consent on file from parent prior to transport		X				7.2.5.h	Children are not left unattended in the vehicle	X				
7.2.5.c	Each vehicle has age appropriate safety restraints in good repair (if applicable)		X				7.2.5.i	First Aid Kit is available in each vehicle	X				
7.2.5.d	Children are properly restrained in individual, age appropriate safety restraints when the vehicle is in motion (if applicable)		X				7.2.5.j	Each driver has access to a cell phone during transport	X				
7.2.5.e	Each vehicle has current registration & proof of insurance		X				7.2.5.k	Each driver has emergency medical/contact information for each child	X				
7.2.5.f	Each driver has a valid Driver's License		X				7.2.5.l	Program complies with Jacob's Law	X				

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Environmental Hazards										
Indoor					Outdoor					
	C	N	N/A	COS		C	N	N/A	COS	
7.2.6.a	Facility (inside) is free from hazards and litter	X				7.2.7.a	Playground/areas children use are free of trash and litter	X		
7.2.6.b	Facility temperature is between 68-80 degrees	X				7.2.7.b	The physical premises are safe for children (no hazards that could cause bodily injury, such as electrical hazards, vehicular traffic, or bodies of water)	X		
7.2.6.c	Facility is free from insects, rodents and other vermin	X				7.2.7.c	Playgrounds are safe (grass cut, no fire ants, no poisonous plants no poisonous chemicals, no standing water, no sharp objects, fence in good repair and no overhanging limbs)	X		
7.2.6.d	Facility is clean and sanitary	X				7.2.7.d	Playground equipment is safe, firmly anchored, meets US Consumer Products Safety Commission and is rated for commercial use	X		
7.2.6.e	Facility has running water	X				7.2.7.e	Adequate cushioning material – at least 6 feet fall zone			X
7.2.6.f	Bathrooms are inside the facility	X				7.2.7.f	Children restricted from unsafe areas and conditions (e.g. traffic, parking areas) by a fence or natural barrier that is at least 4 feet high	X		
7.2.6.g	Facility has one flushing toilet for every 20 children enrolled	X				7.2.7.g	No use of hot tubs, spas or saunas	X		
7.2.6.h	Liquid soap and disposable paper towels are accessible at every handwashing sink	X				7.2.7.h	No use of inflatable bouncy houses or inflatable water slides, etc.	X		
7.2.6.i	Furniture, toys and equipment are clean, in good repair and meet the US Consumer Products Safety Commission (CPSC), if applicable	X				7.2.7.i	No use of trampolines	X		
7.2.6.j	Hazardous materials such as chemicals (cleaning supplies, poisons such as bug spray), medication is locked and out of the reach of children	X				7.2.7.j	Children are restricted from on-site sources of water by secure fencing, exits/entrances have self-closing, positive latching gates with locking devices			X
7.2.6.k	Animals have appropriate & current vaccinations; are healthy; no threat to children; clean; and properly care for			X		7.2.7.k	A First Aid Kit contains an EPI Pen prescribed by a Doctor for any child that requires one			X
7.2.6.l	No weapons on the premises	X								
7.2.6.m	Staff bags/personal belongings are kept out of the reach of children	X								
7.2.6.n	Smoking, consumption of alcoholic beverages, or use of other non-prescription narcotic or illegal substances not observed on the premises (indoors/outdoors) or while transporting children during the hours of operation	X								
Food Preparation Service					Food Preparation Service continued.....					
	C	N	N/A	COS		C	N	N/A	COS	
7.2.8.a	All food is properly stored, labeled and dated	X				7.2.8.e	Cleaning supplies/poisonous chemicals are stored away From food and inaccessible to children	X		
7.2.8.b	Hair restraints are worn when preparing food	X				7.2.8.f	Food preparation areas are cleaned and sanitized	X		

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Food Preparation Service continued.....					Food Preparation continued.....				
	C	N	N/A	COS		C	N	N/A	COS
7.2.8.c	X				7.2.8.g	X			
7.2.8.d	X								
STAFF INTERVIEWS									
Leadership					Staff (Interview one staff except where noted)				
	C	N	N/A	COS		C	N	N/A	COS
4.2.6.a	X				4.2.6.a	X			
4.2.6.b	X				4.2.6.b	X			
4.2.6.c	X				4.2.6.c	X			
4.2.6.d	X				4.2.6.d	X			
4.2.6.e	X				4.2.6.e	X			
4.2.6.f	X				4.2.6.f	X			
4.2.6.g	X				4.2.6.g	X			
4.2.6.h	X				4.2.6.h	X			
4.2.6.i	X				4.2.6.i	X			
4.2.6.j	X				4.2.6.j	X			
4.2.6.k	X				4.2.6.k	X			
4.2.6.l	X				4.2.6.l	X			
7.2.1.b	X								

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QUESTIONS TO ASK IF ITEMS MARKED "AS NOT OBSERVED" DURING THE VISIT										
Leadership		C	N	N/A	Staff (interview one staff)			C	N	N/A
7.2.1.b	Leadership can state the ratios to be utilized during swimming activities	X			4.2.6.i.1.d	Staff can state when children are to wash hands	X			
7.2.1.c	Leadership can explain how Lifeguard Certification is verified for swimming activities		X		4.2.6.i.1.e	Staff can state when they are to wash hands	X			
					7.2.8.f	Staff can state when the food prep areas are cleaned and sanitized	X			
					7.2.8.g	Staff can state when the service areas (where food is served/eaten) are cleaned and sanitized	X			
RECORDS 13.0										
General Records		C	N	N/A						
13	Records (staff, client, tracking, etc.) are kept on-site and are accessible	X								
13.2	Tracking sheets are filed and kept for a period of one year		X							
Staff Records		C	N	N/A						
13.5	All staff files contain all required documents: a) Name and Job Title b) CPR c) First Aid d) Code of Ethics Statement e) SLED/FBI results & Central Registry f) Non-Criminal Justice Applicant Privacy Rights Notification & Privacy Act Statement g) Health Assessment h) Discipline & Maltreatment Statement and i) TB Test		X							
Client Records		C	N	N/A						
13.6.a	All SC Scholarship Client records contain a "Child Information Form" with all required information: child's complete name; child's sex, age, and date of birth; address; parent's contact information; emergency contact information; person(s) authorized to pick up the child; and health information including medical information or allergies the staff needs to be aware of		X							
13.6.b & 4.2.6.i.1.g	Immunization record for any child who is homeschooled unless parent provided a statement of religious exemption			X						
7.2.5.b & 13.6.c	Parental authorization when provider transports child	X								
Field Trip Records		C	N	N/A						
13.7	Provider has the required documentation for any field trips taken for the past year: a) plan of field trip to include date, location, purpose, estimated length of field trip and ratios to be Maintained; b) signed parental permission for the specific field trip; and c) tracking sheets for the field trip		X							

Signature of School-Age Site Supervisor/Director/Designee:



Date:

