



Division of Early Care and Education, South Carolina Department of Social Services

**SC Health and Safety Pre-Service Course (26 hours)**  
For Early Care and Education Professionals

**Frequently Asked Questions**

**DETAILS ABOUT THE NEW TRAINING REQUIREMENT**

**Why are we being required to take specific health and safety training?**

*On November 19, 2014, the federal Child Care and Development Block Grant (CCDBG) Act of 2014 was signed into law. The law reauthorized the Child Care and Development Fund (CCDF) program and made major changes to protect the health and safety of children in child care, promote continuity of access to vouchers for low-income families, better inform parents and the general public about the child care choices available to them, and improve the overall quality of child care and afterschool programs.*

*As part of the new law, States must have pre-service training requirements in place for new hires in child care during a 6 month orientation period and ongoing minimum health and safety training requirements in place for current child care providers that serve children receiving CCDF assistance (vouchers). Training must cover the following topics:*

<i>Prevention and control of infectious diseases</i>	<i>Building and physical premises safety</i>	<i>Precautions in transporting children</i>
<i>SIDS and use of safe sleep practices</i>	<i>Prevention of shaken baby syndrome &amp; abusive head trauma</i>	<i>First-aid and CPR</i>
<i>Administration of medication</i>	<i>Emergency preparedness &amp; response planning</i>	<i>Nutrition and physical activity</i>
<i>Prevention/response to food allergies</i>	<i>Storage of hazardous materials &amp; bio-contaminants</i>	<i>(Reference: Sec. 658E(c)(2)(1)(i))</i>

**Who is required to take the training?**

*All child care providers (administrators and teachers) enrolled in ABC Quality / SC Voucher to serve eligible CCDF Children.*

### **How much does the training cost?**

*The SC Department-of Social Services Division of Early Care and Education is pleased to offer the required coursework online this first year starting August 5, 2015 at no cost to providers. CPR and first aid will be offered at a minimal cost.*

### **When do I need to have the training completed?**

*If you are a new employee hired after August 1, 2015 in a child care program that receives CCDF funds (vouchers) you will need to complete all required training within six months of your hire date. For providers (teachers and administrators) who are currently employed as of August 1, 2015, you will have until August 1, 2016 to complete the required courses.*

### **How do I access the training?**

*Simply go to <http://scchildcare.org> or <http://www.sc-ccrr.org> or <http://www.sc-cccd.net/index.html> or <http://scpitc.org> and click on the SC Health and Safety Pre-Service Course Link.*

### **I am a director, will this count towards my 20 hours of annual training in 2015 and 2016?**

*Yes. But you will still need 5 additional hours each year in the topic area of Program Administration to meet state requirements. Options for this coursework can be accessed on the SC Health and Safety Pre-Service Course website for a small fee.*

### **I am a caregiver, will this count towards my 15 hours of annual training in 2015 and 2016?**

*Yes*

### **If I am enrolled in ABC Quality but currently don't have any voucher children, do I still have to meet the Orientation requirement?**

*Yes*

### **Will I have to complete this training every year?**

*No, there is a new law which requires all providers and caregivers to get a certain amount of pre-service hours to ensure the health and safety of children in a child care setting. You will only be required to take this basic training once.*

### **Do I have to take all of the classes offered?**

*Yes, the current federal law is requiring pre-service hours in these specific content areas for all child care providers and caregivers. To ensure that all providers have this required training it is being offered online and free of charge this first year.*

**Once I receive the SC Health and Safety Pre-service Certificate, will it count for other places I may work in the future?**

*Yes, you only have to take the pre-service courses one time.*

**Is the First Aid and CPR Class offered online?**

*No. First Aid and CPR Training are not offered online. Providers are required to take both courses and to be recertified based on the course requirements. Please contact your local Child Care Resource and Referral agency for low cost course options. To contact your CCR&R go to <http://www.sc-ccrr.org>*

**What if I don't have access to a computer for the online training?**

*If you have a smartphone, you will be able to access the online training through your phone. If you have a tablet (iPad, Kindle Fire) you will also be able to access the online training through those devices. You can also check with your local library for computer access.*

**What other options do I have for completing the requirement?**

*You can take ECD 101 at your local technical college and receive 3 academic credits. If you are employed at a licensed or registered child care program, you will be eligible for a \$200.00 Smart Money Bonus.*

**OTHER OPTIONS TO SATISFY THE REQUIREMENT**

**If I have taken ECD 101, will that count for the pre-service training?**

*Yes, all of the pre-service topics except CPR and First Aid are covered in ECD 101. You also have the option of taking the Pre-Service Course even if you have completed ECD 101 in the past.*

**If I have the 60 hour ABC Credential, will that count for the pre-service training?**

*No, it will not count for the pre-service training.*

**Will you accept online training taken from other companies on the pre-service subjects?**

*No. In order for us to guarantee that all providers have received the same information we are requiring that all courses be taken via the free online training website. If you are an ABC Quality Provider and complete the courses within the first six months, you may be eligible to receive \$100.00 in professional development bonus (Smart Money) while funds last.*

**What if I have already completed my 15 hours of training required for Licensing for 2015?**

*You have the calendar years of 2015 and 2016 to complete your pre-service training hours. You may have to take more than 15 hours in one of the years if you have already taken 15 hours in 2015.*

## **REGISTERING AND TAKING THE COURSE**

### **How do I register to take the pre-service courses?**

Simply go to <http://scchildcare.org> or <http://www.sc-ccrr.org> or <http://www.sc-cccd.net/index.html> or <http://scpitc.org> and click on the Health and Safety Pre-Service Training link. Click on the certificate course; you'll be asked for some basic information, including your State Registry Identification. This is your CCCCD Student Number listed on your CCCCD/DSS transcript. Then you're ready to begin! Remember that you cannot share a training account with anyone else; each person must register individually so that personalized certificates can be generated just for you.

### **What will I need to sign up for the online health and safety courses?**

As stated above, to sign up, you will need your Student Number/State Registry Identification that is on your CCCCD/DSS Training Transcript. You can log in to your record on the [sc-cccd.net](http://sc-cccd.net) web site and see your Student Number. If you have never taken a training, please call 1-866-845-1555 to obtain a Student Number. You will also need an individual email address.

### **How much time does it take to complete a course?**

Most courses are one hour long; some are two hours. You can go at your own pace, so take your time and make sure you've mastered the materials. You can also stop the course and come back later to the slide you viewed last, so you don't need to finish a course in one sitting if you are interrupted.

### **How do I complete a course?**

Each class has three components: a pre-test to help gauge what you already know about the topic, a clear, attractive course presentation to teach you more, and a post-test to ensure that you have mastered the course material:

- 1 Complete the pre-test (which is optional and not graded)
- 2 Read the course presentation whenever you're ready (you can stop and re-start if necessary)
- 3 Take the post-test and show us what you've learned! (then complete the evaluation)

When you successfully complete the post-test and your evaluation, you will have access to a personalized certificate showing that you completed one or two hours of state-approved training and earned 0.1 or 0.2 CEUs. It's just that simple!

Note: If a satisfactory score of 80% or more is not achieved on the first post-test attempt, you may make one additional attempt to pass the post-test. After two failing scores on the post-test for a single course, you will be contacted by a customer service representative.

### **What equipment do I need? Must I have internet access?**

All training courses, tests, and certificates are delivered online and require internet access. To view the courses, you will need an Internet browser (such as Google's Chrome, Internet Explorer or Firefox) and a copy of Adobe Reader. The courses have been designed to work well regardless of your connection speed. You will need the program "Adobe Acrobat Reader" on your computer to view the pre-test and some resources. If you do not have this program installed on your computer, you can download a free copy from [www.adobe.com/reader](http://www.adobe.com/reader). You will also need a printer if you would like to be able to print the pre-test and certificate.

In order to maintain compliance with current industry security standards, a current browser version is required. The following links are offered to assist with updating three popular browsers:

Chrome (Recommended browser):

<https://support.google.com/chrome/answer/95414?hl=en>

Internet Explorer: <http://www.microsoft.com/en-us/download/internet-explorer-11-for-windows-7-details.aspx>

Firefox: <https://support.mozilla.org/en-US/kb/update-firefox-latest-version>

### **Are these courses accepted to meet training requirements for my professional development?**

Yes. All courses have been reviewed and will be documented by CCCC on individual official DSS training transcripts.

### **Do you keep an online record of my courses?**

Yes! You will have your own transcript with ProSolutions Training and all of your completed courses will be reported to CCCC and will appear on your official DSS training transcript.

### **How do I print the Pre-test and Post-test?**

The pre-test is a PDF file, which can be read and opened by any computer that has [Adobe Reader](#) installed. If this program is already installed on your computer, simply click on the link to the test and it will open in another window where you can print out a copy. If you need to install Adobe Reader, there is a free copy available for download at [www.adobe.com/reader](http://www.adobe.com/reader).

### **How do I view the Course Materials?**

The ProSolutions Training courses are set up to run in an internet browser, which would be something like [Internet Explorer](#), [Firefox](#), or Google's [Chrome](#). We also encourage you to keep your browser up-to-date by upgrading, for the best possible experience on our web site.

## **Navigating the Course**

*Each course is designed as a series of screens that you can read at your own pace. To move to the next screen, click on the word "Next" at the bottom of the screen. To return to a screen you've already seen, click on the word "Previous" at the bottom of the screen. If you have to stop for any reason, you will be able to return to the point in the course where you stopped after you return to the site and log in.*

## **Checkpoint Quizzes**

*Some screens contain checkpoint quiz questions with multiple answers. Click on your chosen answer to see if you are right! If you have selected the right answer, you can move to the next screen by clicking on the word "Next" at the bottom of the screen. If not, click on the words "Try Again" or on the word "Previous" at the bottom of the screen. Then look for a better answer. You will not be able to continue with the class until you have correctly answered the question, but don't worry: there's no time limit and your answers are not graded. If you really get stuck, remember that you can go back to re-read earlier screens by clicking on the word "Previous" at the bottom of the screen. Then use "Next" to return to the quiz screen.*

## **Viewing the Resources**

*Many of the courses include materials we think you might find useful. These Resources are free and reinforce what you learn in the course or may be useful in your classroom. From the main page of any course, click on "Resources" to reach the Resources page. You can view the resources on your screen or save copies of the files to your computer.*

## **Who can I call for help?**

*ProSolutions Training staff can answer questions about the online courses. Support is available 8:30 AM - 5:30 PM EST Mondays - Fridays. Call 770.642.6939 or 1.800.939.9694*

## **Will the training courses be offered in any other languages?**

*Yes. The training courses are also offered in Spanish.*